

**Community Redevelopment Area Advisory Board
Meeting Minutes
Thursday, September 1, 2016
3:00 – 5:00 PM
City Commission Conference Room, City Hall**

MEETING MINUTES

Board Members: Brian Goding, Ben Mundy, Cory Petcoff, Pastor Eddie Lake, Commissioner Jim Malless, Zelda Abram, Todd Baylis

Staff: Nicole Travis, Bissi DiCenso, Celeste Deardorff, Patricia Hendler, D'Ariel Reed

Guests: Gail Bagley, Deb Hurta, Rebecca Lipson, Barry Friedman, Julie Townsend

Packets

- Projects Status Report
- Working Budgets Dixieland, Midtown, and Downtown
- Meeting Minutes dated August 4, 2016
- Infill Adaptive Reuse Grant Program
- Memo – Mass Market Urban Garden Partnership

Handouts

- none

Housekeeping

Election of Officers – Brian Goding nominated Cory Petcoff to serve as Chairperson and Ben Mundy as Vice Chairperson. Zelda Abram seconded the motion which passed unanimously.

Action Items – Old Business

Meeting Minutes dated August 4, 2016

Commissioner Malless moved to approve the minutes from August 4, 2016 and Pastor Lake seconded. The minutes were approved as submitted.

Infill Adaptive Reuse Program

Bissi DiCenso reviewed the Infill Adaptive Reuse Program including the Scoring Criteria to be used for applications. There was discussion regarding points to be awarded for building additions versus new construction and what constitutes an eligible leasehold improvement. CRA Manager Nicole Travis recommended that the program be renamed Infill Adaptive Reuse Pilot Program. Commissioner Malless moved to approve the Infill Adaptive Reuse Pilot Program as presented with the following changes in scoring criteria: 1) in the Location Section Neighborhood Stabilization Area properties receive 10 points, and New Construction will be added and be worth 10 points, 2) ADA Accessibility will be added to Electrical along with “and systems only” under Leasehold Improvements, and 3) a Tenant Signed Lease will replace Tenant Identified and Waiting for Improvements in the Type of Tenant for Improved Space section. Pastor Lake seconded the motion which passed unanimously.

Action Items – New Business

Mass Market Urban Garden Partnership

Nicole Travis reviewed Lakeland Christian School’s (LCS) proposal for the Mass Market Urban Garden Partnership. LCS has a Research Innovation Stem Entrepreneurship (RISE) program which would like to partner with the CRA to run the program. LCS is asking for up to \$15,000 over three years to fund the

program. After the initial three years, LCS is confident that they will be able to raise grant funds to support the ongoing costs. Staff also proposed that the creation of the garden's infrastructure including irrigation, ADA compliant sidewalk, permanent plant beds, instruction area, minimal electrical and storage be added to the contract with Strickland Construction. Commissioner Malless moved to grant up to \$15,000 over a three-year period for LCS's RISE program to operate the garden and up to \$15,000 for infrastructure to create the garden and storage area. Todd Baylis seconded the motion which passed unanimously.

Discussion Items

Lincoln Square Development – Site Work RFP

Ms. Travis gave an update on the progress for Lincoln Square. The Neighborhood Coalition Meeting held on August 4 at Simpson Park went very well and Staff unveiled the site plan and home designs at the meeting. These were very well received by the neighborhood residents. Staff has been urged by the Water Department to use Water Star Program appliances which will cost up to \$1,400 extra per home, but will qualify for a \$700 matching grant. The RFP for site work will go out as soon as site plan review has been completed.

Adjourned at 3:53 PM

Next Meeting, Thursday, October 6 2016, Noon to 3 PM, City Commission Conference Room.

Cory Petcoff, Chairman

Date